### **FAQs: ACP 2020 Virtual Conference**

# Q: Should I click "Complete Profile" or "Continue to App"?

A: You can choose either to proceed if you accept the terms and conditions.

## Q: How early can I join a meeting?

A: The webinar will allow attendees to enter one minute before start time.

### Q: What do I do if I cannot see the webinar on my screen?

A: Zoom offers every attendee the ability to watch the webinar from the Zoom app. As soon as the session starts, a webinar link will be found below the video.

## Q: Why am I not able to join a session. There is no Join Meeting/Webinar button?

A: This is because you are not pre-registered for this session. Click "Reserve Spot" to see the Join Meeting/Webinar button.

### Q: Why is the "Start Meeting" button grayed out and not clickable?

A: The button will say "Join Meeting/Webinar" and will be clickable once the host starts the meeting.

# Q: Where do I find/how do I use the chat feature?

A: The chat will be available on the left-hand side of the screen. The chat feature within Zoom will be disabled.

### Q: How do I ask a presenter a question?

A: Use the polling feature available on the left-hand side of the screen. Polling within Zoom will be disabled.

#### Q: Will attendees see the schedule in the same time zone of the event?

A: Pathable will dynamically show attendee schedules in the attendees' time zones.

## Q: How long are private meetings available?

A: Please note that one-on-one meetings can last up to one hour, but meetings with three or more participants are limited to 30 minutes.

#### Q: What is the "Conversations" feature?

A: A public forum for chatting and your personal inbox for messages.